

Greenfield Farms Homeowners Association

Architectural Review Board Application

Routine

New Construction

Emergency

Replacement / Renovation

Fences / Pool / Shed

Landscaping/Tree Removal

Other

Name: *

Address: *

Phone: *

Email:

Description: *

Estimated Start Date: * _____ Estimated Completion Date: * _____

*** Must be filled in.**

“**Emergency**” requests are time sensitive - affect one’s ability to live safely in their home.

“**Routine**” requests are not as time sensitive - governed by GFF HOA ARB timelines.

Once completed, this application and all accompanying plans can be mailed to:

Attn: ARB

Greenfield Farms Homeowners Association

PO Box 10344

Bedford, NH 03110

Or if preferred the documents can be emailed to arb@greenfieldfarmsnh.com.

Note

Approval from the ARB does not supersede Town of Bedford or NH State approvals, laws or ordinances. Applicants must obtain applicable permits and adhere to town/state regulations.

Required Documentation:

As specified in Article IV titled “Architectural Control” of the ***Certificate of Registration Public Offering Declaration of Covenants, Conditions, Easements & Restrictions (CCE&R) of Greenfield Farms*** - all applications must include plans appropriate for the project. Article V “General Restrictions” may further limit project scope. Reference <http://www.greenfieldfarmsnh.com/architectural-review-board/> for policy clarification on pools and satellite dishes.

New Construction or Changes to Existing Building

1. **Site Plan** as described in Section 9 paragraph “b”.
2. **Landscape Plan** as described in Section 9 paragraph “c”.
3. **Building Plans and Exterior Elevations** as described in Section 9 paragraph “d”.
4. **Utilities Hook-up Plan** as described in Section 9 paragraph “e”.
5. Copy of Town permits, if required.

Fences, Sheds, Pools, Landscape, etc.

1. **Site Plan** as described in Section 9 paragraph “b”.
2. **Landscape Plan**, if applicable, as described in Section 9 paragraph “c”.
3. **Pools**, please specify in or above ground along with dimensions. Refer to Article V “General Restrictions”, Section 1 “Prohibitions, Limitations on Use, Nuisances”, Item 21 for details regarding pools.
4. List of materials and if possible, picture or brochure.
5. Copy of Town permits, if required.

Tree Removal

As specified in the Association’s Covenants and By-Laws you are required to get ARB approval for the cutting of any tree greater than five inches in diameter. No plans are required however all trees to be cut must be clearly marked and easily identifiable by the ARB. Refer to Article V “General Restrictions”, Section 1 “Prohibitions, Limitations on Use, Nuisances”, Item 14 for tree removal details.

Note: Deviation from Submitted/Approved plans may result in CCER violation(s) and/or ARB approval withdrawal.

Section for BOD members for approval and comments

ARB comments

Approved

Conditional approval

Denied